

## JOB DESCRIPTION

<b>Job Title:</b>	Lecturer (L)/Senior Lecturer in Animation	<b>Grade:</b>	AC2/3
<b>Department:</b>	School of Design	<b>Date of Job Evaluation:</b>	July 2020
<b>Role reports to:</b>	Academic Portfolio Lead - Design		
<b>Direct Reports</b>	Deputy Head School of Design		
<b>Indirect Reports:</b>	Programme Leaders, School Lead Students, academic and administrative colleagues		
<b>Other Key contacts:</b>			
<p>This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.</p>			

### **PURPOSE OF ROLE:**

- To conduct high quality research and deliver teaching on undergraduate and postgraduate programmes in the areas of Animation Techniques, 2D and 3D Animation, Character Design, Postproduction and/or VFX
- The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. The person appointed will be expected to:
  - Contribute to the delivery of existing teaching, course development, and to participate in the research carried out in the department
  - Contribute more widely to the design and delivery of teaching and learning activities, reflecting candidate's own discipline
  - Support the needs of a diverse student body across the range of Programmes and activities offered by the department
  - Engage in the Teaching Excellence Framework (TEF); Knowledge Exchange Framework (KEF) professional practice across the subject area and /or contribute to the research profile of the Department and to the UoA 32 REF submission of the School of Design research (REF)

*Candidates appointed at Senior Lecturer level are expected to demonstrate emerging leadership in a subject area and a growing reputation and impact across the Faculty, University, and more widely.*

### **KEY ACCOUNTABILITIES:**

#### **Team Specific:**

- Contribute to/lead the delivery of high quality, innovative and effective teaching and new teaching initiatives, including inclusive approaches to setting and marking assessment
- Work proactively on specific research topics aligned to your own and the

department's research interests

- Supervision of undergraduate and postgraduate students
- Lead on personal and academic tutoring of undergraduates
- Lead and support others in the design and development of new Programmes and modules, demonstrating excellent curriculum design
- Contribute to/lead curriculum development within the Department
- Lead on the delivery of external accreditation activity
- Contribute to the integration of enterprise work / research and scholarship, and activities for teaching or professional training materials
- Participation in the delivery of new Programmes, including CPD and degree apprenticeships, integrating enterprise, innovation, or external engagement activities
- Contribute to subject, professional and/or pedagogical research leading to the publication and/or dissemination of original work
- Contribute to the Teaching Excellent Framework (TEF) and /or the Knowledge Exchange framework (KEF) and or/ the research profile of the academic unit and to the REF submissions
- To support / initiate the development of funding bids which contribute to the acquisition of internal and external resources to fund research, enterprise, or teaching projects
- Contribution to the continuous improvement of the student experience including adopting a responsive approach to students
- Effective cross-working with Professional Services to support students
- Contribute to relationship management and engagement with key external bodies for teaching at a regional and national level; the national or regional public/cultural sectors/business, industry/professional bodies in relation to teaching, research or enterprise
- Maintain effective, high quality and productive working relationships with professional bodies and employers
- Work with other academics to develop the subject area and share best practice across the Faculty and University
- Work with other academics and the administrative teams to deliver excellent student care and support student success and employability
- Contribute to the general academic administrative work of the Department and Faculty

**Generic:**

- Assist the Portfolio of Design Team in achieving the schools KPIs
- Contribute to departmental plans, activities, and efficient working practices
- Participate in visits to schools, local community groups, public engagements and

related recruitment / outreach activity

- Demonstrate a commitment to equality, diversity and inclusion through teaching practice and engagement with University initiatives
- Contribute to peer review and departmentally based teaching and learning development activities
- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, safe, and best practices

**Managing Self:**

- Develop expertise in research-practice informed teaching with an increasing degree of autonomy
- Keep abreast of developments within the field and seek continuous improvement of own professional practice
- Actively participate in established professional development framework activities
- Behave in a manner which reflects the University values and creates a positive environment for work and study
- Maintain a high standard of student engagement and satisfaction
- Seek to maximise the learning outcomes of students

**Core Requirements:**

- Adhere to and promote the University's policies on Equality and Diversity and Information Security;
- Ensure compliance with Health & Safety and Data Protection Legislation;
- Support and promote the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.

**Additional Requirements:**

Any other duties commensurate with the post and grade as agreed with the Head of Department and the PVC of the Faculty.

**KEY PERFORMANCE INDICATORS:**

Performance Indicators will be established in consultation with the Head of Department as part of the post-holder's annual Appraisal and Professional Development Review

**KEY RELATIONSHIPS (Internal & External):**

Other researchers/Academics

Funding bodies

**PERSON SPECIFICATION**
**Essential**
**Experience**

- Delivery and/or leading at undergraduate and/or postgraduate level in the field of Animation, Traditional Animation, 2D and 3D Postproduction and/or VFX
- Conducting high quality, innovative and effective teaching on postgraduate and undergraduate programmes
- Leading modules effectively including adopting a responsive approach to students
- Leading and contributing to subject, professional and/or pedagogical research and other scholarly activities in the field of Graphic Design and Visual Communication
- Student care and pastoral provision
- Experience in TEF and/or KEF

**Skills**

- Expertise in Animation and broader Art and Design practices, techniques and methodologies
- Ability to engage with and respond to student feedback
- Outstanding organisational, IT communication and interpersonal skills
- Fundamental expertise in creative software
- Ability to expand and create employability networks

**Qualifications**

- Undergraduate and Post-graduate degree in Animation, VFX, Design, visual communication or other related to JD discipline
- Appropriate professional qualification or member of a Design professional Body

**Personal attributes**

We are looking for people who can:

- help us deliver the values of the University of Greenwich: Excellence, Determination, Inclusivity, Ambition and

**Desirable**
**Experience**

- Postgraduate teaching / supervision
- Creating professional / community partnerships
- Ability to teach across disciplines
- Leading on external accreditation activity
- Designing and leading significant teaching and assessment activity
- High quality publications or practice research-outputs (e.g. UoA32)
- Initiating the development of Research and KEF bids

**Skills**

- Curriculum development in Design
- Individual and /or collaborative income generation
- Application for research funding and other bids
- Individual and/or collaborative consultancy work
- Nuke Knowledge

**Qualifications**

- PHD in Design or related field Completed or in near completion
- Teaching qualification
- HEA

**Personal attributes**

- N/A

Creativity

- be an integral part of a diverse academic team and support the ambitions of the Programme and School